

LOWELL RURAL FIRE PROTECTION DISTRICT

389 N. Pioneer Street

Lowell, OR 97452

Meeting of the Board of Directors

Agenda

January 14, 2026

5:00 P.M.

1. Call to Order
2. Roll Call Max Baker Liz Annis Bob Burr John Myers Trystan Pierzina
3. Comments from the Floor
4. Approval of Board Meeting Minutes from December 10, 2025
5. Correspondence
6. Unfinished Business
 - a) PDF Compliance (Discussion in January)
7. Treasurers Report
 - a) Review Financial Statements
 - b) Review District Bills
 - a. ACTION: Pay bills
8. New Business
 - a) Resolution 2025-7 Authorizing monies from Contingency to Firefighting Equipment for purchase of Turn-out Racks
 - b) Chief's Contract
9. Chiefs Update
10. Board Comments
11. Next Meeting February 11, 2026
12. Adjourn

BOARD MEETING Call to Order – At 17:00 by M. Baker

Roll Call – L. Annis, B. Burr, J. Myers, T. Pierzina

Comments from the Floor: None

Approval of the October Minutes.

J. Myers moved to accept the November 2025 minutes. B. Burr seconded the motion. No discussion. Motion passed unanimously.

Correspondence. Chief Dragt provided a copy of the annual letter required to be sent to the Secretary of State. The letter provides a plan of action for the standard special district audit finding of a small organizational structure precluding specific controls and requiring the Board of Directors providing oversight and independent review functions for the district.

Unfinished Business.

Chief's Contract. The Chief's performance evaluation is finalized with a standard score exceeding expectations. M. Baker shared the feedback received was positive. He commended the Chief for the passing of the District's Bond levy on first round and for effectively addressing staffing challenges in 2025 while maintaining a high level of service to the community. M. Baker noted the community and staff both speak highly of Chief Dragt and the Board thanked him for his service.

M. Baker asked if any Board member would like to the chief's contract renewal process. Via voice consensus J. Myers was chosen to lead the process which will occur in January and be finalized by February 1, 2025.

Chief Dragt thanked the Board and recommended all new policies and contracts be reviewed by the District's attorney before being formalized.

PDF Compliance. Chief Dragt updated the Board on discussions with Blue Creative for the compliance portion which is required as of April 30, 2026. The board discussed methods of compliance and will continue the conversation in January.

Employee Performance Evaluation. Chief Dragt presented previously the employee evaluations for review. Employee compensation was discussed relating to cost of living (cola) and performance evaluation annual increases. M. Baker reminded the board of the policy adopted setting both a cost of living and performance evaluation cap annually. Chief Dragt spoke to the new minimum wage requirements in Oregon and the overall goal of retaining valued employees.

Lowell Rural Fire Protection District
Meeting Minutes of the Board of Directors – December 10, 2025

J. Myers moved to accept the Chief's evaluations as presented by Chief Dragt and award staff members a 3% performance-based increase effective January 1, 2026. B. Burr seconded the motion. Motion passed unanimously.

Treasurers Report.

Chief Dragt reported 104% of budgeted revenue has been received. He noted one-time expense line items show fully expended. Both the annual dispatch contract and debt service for the engine were paid this month.

Chief Draft clarified miscellaneous income includes donations, CPR revenue and other revenue not budgeted. He reported the outstanding revenue for the OSFM conflagration has been received. A signed copy of the ODF grant to purchase 10 fire shelters has been received and the shelters are under order.

B. Burr moved to pay the bills. J. Myers seconded the motion. No discussion. Motion passed unanimously.

New Business

Chief joining OFCA Board of Directors. Chief Dragt requested approval to join the OFCA Board of Directors as a Fire District representative. The commitment may require some travel and provide the Chief the ability share information, professional development and network within the community. The appointment process requires a letter of support from the Board of Director's before a candidate is considered.

Responding to a question from B. Burr Chief Dragt shared the appointment should not interfere with normal district operations but may require travel from time to time. Chief shared he pended this request until station staffing reached a consistent and sustainable level to allow for this service.

L. Annis moved to authorize M. Baker to sign the letter of support for Chief Dragt as a candidate for a Board of Director position for OFCA. J. Myers seconded the motion. No discussion. Motion passed unanimously.

Chief's Update

November = 27 calls total. 17 Medical, 1 MVA, 1 Fire Related, 8 Good Intent 1 Public Service.

Personnel staffing totals 41 members: 5 Paid, 26 Volunteer, 4 CERT, 3 Pub-Ed and 3 additional potential volunteers. 6 members in fire academy and ½ way through. Total of 4 people going through EMT with Idaho medical and 1 going through with advanced.

Engine 2302 is out of service. A mobile unit was unable to repair and the unit just be sent into Hughes for work. The heater in Station 2 has been replaced and is working properly. BT2302 is out of service due to a starter issue and will go to the shop in the summer.

Lowell Rural Fire Protection District
Meeting Minutes of the Board of Directors – December 10, 2025

A school event will take place January 17th; we have purchased a branded tablecloth and picture frame for the event.

Chief provided a list of larger projects for the Board to review, discuss and prioritize. These include:

1. Roof on Station 2 requires replacement
2. Insulation at Station 2
3. Station 1 flooring (pending seismic grant results)
4. Turnout Rack Upgrade
5. New Phone System.
6. Station 2 Driveway
7. Station 1 Concrete
8. Fencing Station 1 for Security – SDAO has a security grant available for \$2,500.

Preparation for sale of station 3 is still underway.

J. Myers moved to purchase a new turnout rack for approximately \$10,150 as the annual volunteer gift to include up to 50 spots. L. Annis seconded the motion. Motion passed unanimously

After board discussion, M. Baker requested the Chief begin the process of evaluating capital project of repairing the roof on Station 2.

Chief reminded the Board the Holiday dinner, catered by Mr. and Mrs. Chief will be held on December 13, 2025. This includes a white elephant gift exchange.

Board Comments

None.

Adjournment. The meeting was adjourned at 18:04 hrs

Next Meeting: January 14, 2026

LOWELL RFPD
Balance Sheet
As of January 8, 2026

	Jan 8, 26
ASSETS	
Current Assets	
Checking/Savings	
1002 · Banner Bank Checking	12,512.89
1004 · Banner PERS Checking	8,394.32
1200.0 · LGIP Account	
1210 · LGIP General Fund	821,204.16
Total 1200.0 · LGIP Account	821,204.16
Total Checking/Savings	842,111.37
Total Current Assets	842,111.37
TOTAL ASSETS	842,111.37
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
5153 · Chief Mastercard *5153	52.34
5158 · Priser Mastercard *1666	164.94
5252 · Hall Mastercard *4882	494.51
Total Credit Cards	711.79
Other Current Liabilities	
2100.0 · Payroll Taxes Payable	
2122 · State OR Paid Family Leave	-5.12
2100.0 · Payroll Taxes Payable - Other	-53.65
Total 2100.0 · Payroll Taxes Payable	-58.77
2111 · Direct Deposit Liabilities	507.64
Total Other Current Liabilities	448.87
Total Current Liabilities	1,160.66
Total Liabilities	1,160.66
Equity	
3000.0 · General Fund Balance	
3010 · Gen Fund - Begin Fund Balance	256,083.57
Total 3000.0 · General Fund Balance	256,083.57
3500 · Retained Earnings	-6,562.61
Net Income	591,429.75
Total Equity	840,950.71
TOTAL LIABILITIES & EQUITY	842,111.37

LOWELL RFPD
Profit & Loss Budget vs. Actual
July 1, 2025 through January 8, 2026

	Jul 1, '25 - Jan 8, 26	Budget	\$ Over Budget	% of Budget
Income				
4000.0 · Property Taxes				
4010 · Current Taxes - General Fund	635,520.24	624,000.00	11,520.24	101.8%
4016 · Current Taxes - 2025 Levy	350,519.42	315,818.00	34,701.42	111.0%
4020 · Previous Years Taxes	2,537.81	0.00	2,537.81	100.0%
Total 4000.0 · Property Taxes	988,577.47	939,818.00	48,759.47	105.2%
4100.0 · Interest Earnings				
4110 · LGIP Interest - GF	4,883.06	2,000.00	2,883.06	244.2%
4111 · Interest - Banner Checking	6.82	0.00	6.82	100.0%
Total 4100.0 · Interest Earnings	4,889.88	2,000.00	2,889.88	244.5%
4200.0 · Grants	22,346.00	29,118.00	-6,770.00	76.7%
4400.0 · Other Income 1				
4405 · Cash Carryover previous year	0.00	108,436.00	-108,436.00	0.0%
4410 · Miscellaneous Income	21,716.00	4,000.00	17,716.00	542.9%
Total 4400.0 · Other Income 1	21,716.00	112,436.00	-90,720.00	19.3%
Total Income	1,037,531.35	1,083,372.00	-45,840.65	95.8%
Gross Profit	1,037,531.35	1,083,372.00	-45,840.65	95.8%
Expense				
5000.0 · ADMINISTRATION				
5000.1 · PERSONAL SERVICES				
5000.2 · Wages				
5010 · Chief Salary	44,132.56	88,600.00	-44,467.44	49.8%
5015 · Office Worker/Admin Assistant	8,343.02	15,000.00	-6,656.98	55.6%
5025 · Part-Time Fire Fighter	40,159.83	37,113.00	3,046.83	108.2%
5026 · Contract Services	700.00	0.00	700.00	100.0%
5027 · Firefighter / EMT	74,190.00	146,430.00	-72,240.00	50.7%
5032 · Conflagration	3,426.85	0.00	3,426.85	100.0%
Total 5000.2 · Wages	170,952.26	287,143.00	-116,190.74	59.5%
5050.2 · Payroll Taxes & Benefits				
5055 · FICA	10,599.03	24,085.00	-13,485.97	44.0%
5060 · Medicare	2,478.81	4,300.00	-1,821.19	57.6%
5065 · PERS	49,555.23	75,000.00	-25,444.77	66.1%
5070 · Health Insurance	21,992.00	54,000.00	-32,008.00	40.7%
5075 · State WBF	18.88	400.00	-381.12	4.7%
5076 · State - OR Paid Family Leave	0.21	2,100.00	-2,099.79	0.0%
5077 · State - OR ST Transit Tax	202.88	350.00	-147.12	58.0%
Total 5050.2 · Payroll Taxes & Benefits	84,847.04	160,235.00	-75,387.96	53.0%
Total 5000.1 · PERSONAL SERVICES	255,799.30	447,378.00	-191,578.70	57.2%
5100.2 · MATERIALS & SERVICES				
5111 · Bank Service Charges	240.30	450.00	-209.70	53.4%
5115 · Office Supplies	449.39	2,500.00	-2,050.61	18.0%
5120 · Legal Services & Fees	150.00	3,000.00	-2,850.00	5.0%
5125 · Audit	300.00	8,500.00	-8,200.00	3.5%
5130 · Property & Liability Insurance	367.00	32,000.00	-31,633.00	1.1%
5145 · Election Expense	1,242.78	600.00	642.78	207.1%
5155 · Dues & Subscriptions	11,506.32	12,500.00	-993.68	92.1%
5160 · Fidelity Bond	498.00	550.00	-52.00	90.5%
5170 · Board Training Expense	750.00	2,000.00	-1,250.00	37.5%
5175 · Board Travel	2,300.00	4,000.00	-1,700.00	57.5%
5180 · Board Administrative Expenses	0.00	800.00	-800.00	0.0%
5190 · Copier Lease	854.49	1,500.00	-645.51	57.0%
5191 · Communication Equipment	0.00	1,000.00	-1,000.00	0.0%
5192 · Copier Expense	542.03	700.00	-157.97	77.4%
Total 5100.2 · MATERIALS & SERVICES	19,200.31	70,100.00	-50,899.69	27.4%
Total 5000.0 · ADMINISTRATION	274,999.61	517,478.00	-242,478.39	53.1%
6000.0 · FIREFIGHTING AND RESCUE				
6100.2 · MATERIALS & SERVICES				
6010 · Chief's Expense	731.02	1,000.00	-268.98	73.1%
6015 · Fire Prevention	630.00	3,100.00	-2,470.00	20.3%
6020 · Logistics/Meals	289.96	600.00	-310.04	48.3%
6025 · Volunteer Expense	6,473.29	15,000.00	-8,526.71	43.2%
6030 · Gas, Oil, Tires	7,322.41	19,000.00	-11,677.59	38.5%
6035 · Volunteer Insurance	3,024.00	2,700.00	324.00	112.0%
6040 · Liability/Workers Comp Insuranc	2,363.75	14,650.00	-12,286.25	16.1%
6045 · Utilities	10,249.55	24,000.00	-13,750.45	42.7%
6050 · Dispatch Assessment	19,249.61	21,000.00	-1,750.39	91.7%
6055 · Training	981.00	3,000.00	-2,019.00	32.7%
6060 · EMT Supplies	2,589.41	5,000.00	-2,410.59	51.8%
6065 · Building & Ground	6,991.84	10,000.00	-3,008.16	69.9%
6070 · Vehicle Repair and Maintenance	6,583.75	9,000.00	-2,416.25	73.2%
6075 · Equipment Repair & Maint.	3,493.07	9,000.00	-5,506.93	38.8%
6080 · Fire Fighting Equipment	18,466.51	14,770.00	3,696.51	125.0%
6085 · Household Supplies	0.00	500.00	-500.00	0.0%

LOWELL RFPD
Profit & Loss Budget vs. Actual
 July 1, 2025 through January 8, 2026

	Jul 1, '25 - Jan 8, 26	Budget	\$ Over Budget	% of Budget
6095 · Fire Fighting Supplies	109.90	0.00	109.90	100.0%
6096 · EMT Education	7,000.00	10,000.00	-3,000.00	70.0%
Total 6100.2 · MATERIALS & SERVICES	96,549.07	162,320.00	-65,770.93	59.5%
6300.0 · CAPITAL OUTLAY				
6323 · Training Equipment	11,920.00	0.00	11,920.00	100.0%
6324 · Turnouts	0.00	10,000.00	-10,000.00	0.0%
Total 6300.0 · CAPITAL OUTLAY	11,920.00	10,000.00	1,920.00	119.2%
Total 6000.0 · FIREFIGHTING AND RESCUE	108,469.07	172,320.00	-63,850.93	62.9%
7000.0 · Debt Service - Equipment Fund				
5048 · Fill Station Principal	0.00	11,292.00	-11,292.00	0.0%
5049 · Fill Station Interest	0.00	4,531.00	-4,531.00	0.0%
7041 · Engine Lease Principal	43,128.74	43,129.00	-0.26	100.0%
7042 · Engine Lease Interest	6,552.15	6,553.00	-0.85	100.0%
7043 · Brush Truck Principal	11,389.01	11,389.00	0.01	100.0%
7044 · Brush Truck Interest	1,563.02	1,563.00	0.02	100.0%
Total 7000.0 · Debt Service - Equipment Fund	62,632.92	78,457.00	-15,824.08	79.8%
8000.0 · Contingency				
8010 · General Operating Contingency	0.00	63,987.00	-63,987.00	0.0%
Total 8000.0 · Contingency	0.00	63,987.00	-63,987.00	0.0%
Total Expense	446,101.60	832,242.00	-386,140.40	53.6%
Net Income	591,429.75	251,130.00	340,299.75	235.5%

LOWELL RFPD Transaction List by Date December 9, 2025 through January 8, 2026

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Check	12/10/2025	EFT	Lane Electric	10/16 - 11/16/2025	1002 · Banner Bank C...	X	6045 · Utilities	-206.64
Check	12/10/2025	12934	Lon Dragt	Christmas Dinner Reimbursement	1002 · Banner Bank C...	X	6025 · Volunteer...	-206.31
Check	12/10/2025	12935	Cruise Master Engravi...	Passports	1002 · Banner Bank C...	X	6025 · Volunteer...	-139.70
Check	12/10/2025	12936	Lowell School District	Fuel	1002 · Banner Bank C...	X	6030 · Gas, Oil, ...	-407.06
Credit Card Charge	12/10/2025		Bio-Med	Background Checks	5153 · Chief Masterca...	X	6025 · Volunteer...	-150.00
Bill	12/11/2025		First Net	December Payment	2000 · Accounts Paya...	X	5155 · Dues & S...	-1,400.90
Deposit	12/11/2025			Deposit	1210 · LGIP General F...	X	-SPLIT-	11,317.94
Check	12/11/2025	EFT	Lane Electric	11/16-12/26/2025	1002 · Banner Bank C...	X	6045 · Utilities	-587.95
Credit Card Charge	12/11/2025		Syntex Industries	Side release buckle	5158 · Priser Masterca...	X	6070 · Vehicle R...	-19.99
Check	12/12/2025	12950	True North Equipment	Invoice 006915 - Truck Repair - Air Leak	1002 · Banner Bank C...	X	6070 · Vehicle R...	-1,888.15
Credit Card Charge	12/13/2025		Bridge Town Market	Receipt Pending	5153 · Chief Masterca...	X	6030 · Gas, Oil, ...	-118.43
Bill	12/15/2025		MES - Northwest	Red Rack Free-standing Double Sided-Eight Compartme...	2000 · Accounts Paya...	X	-SPLIT-	-11,920.00
Check	12/15/2025			Service Charge	1002 · Banner Bank C...	X	5111 · Bank Ser...	-35.00
Liability Check	12/16/2025	EFT	Oregon Dept. of Admi...	1275000-7	1002 · Banner Bank C...	X	-SPLIT-	-44.06
Liability Check	12/16/2025	EFT	Oregon Dept of Reven...	1275000-7	1002 · Banner Bank C...	X	2120 · State Wft...	-394.00
Liability Check	12/16/2025	EFT157	United States Treasury	93-0849053	1002 · Banner Bank C...	X	-SPLIT-	-1,260.30
Deposit	12/16/2025			Deposit	1002 · Banner Bank C...	X	4410 · Miscellan...	1,000.00
Bill	12/16/2025	260531	Battery Pros	Inv. 260531	2000 · Accounts Paya...	X	6070 · Vehicle R...	-561.12
Check	12/16/2025	EFT164	Douglas FastNet	Acct No. 3060941	1002 · Banner Bank C...	X	6045 · Utilities	-131.42
Liability Check	12/18/2025		QuickBooks Payroll S...	Created by Payroll Service on 12/16/2025	1002 · Banner Bank C...	X	2111 · Direct De...	-4,167.81
Paycheck	12/19/2025	DD2042	Bowlsby, Paul M	Direct Deposit	1002 · Banner Bank C...	X	-SPLIT-	0.00
Paycheck	12/19/2025	DD2043	Hall, Lloyd E	Direct Deposit	1002 · Banner Bank C...	X	-SPLIT-	0.00
Paycheck	12/19/2025	DD2044	Priser, William D	Direct Deposit	1002 · Banner Bank C...	X	-SPLIT-	0.00
Credit Card Charge	12/19/2025		National Fire Fighter ...	10 - Phos - Check First Response Class A	5153 · Chief Masterca...	X	6080 · Fire Fight...	-1,880.00
Bill	12/22/2025	EFT165	James Heating & Air ...	Inv. 265888	2000 · Accounts Paya...	X	6065 · Building ...	-229.00
Check	12/22/2025		City of Lowell	Dec 2025 Utilities	1002 · Banner Bank C...	X	6045 · Utilities	-276.04
Credit Card Charge	12/22/2025		Sling	Sling Subscription	5153 · Chief Masterca...	X	6040 · Liability/...	-45.99
Check	12/23/2025	EFT	SAIF Corporation	Inv. 1001962338 SAIF Policy NO. 751344 Acct No. A10...	1002 · Banner Bank C...	X	6070 · Vehicle R...	-984.42
Credit Card Charge	12/24/2025		Syntex Industries	Side release buckle	5158 · Priser Masterca...	X	6070 · Vehicle R...	-48.31
Check	12/25/2025	EFT	SaniPac	Garbage Service	1002 · Banner Bank C...	X	6045 · Utilities	-129.24
Check	12/25/2025	EFT	SaniPac	Garbage Service	1002 · Banner Bank C...	X	6045 · Utilities	-68.04
Credit Card Charge	12/26/2025		Bound Tree Medical	EMS Supplies	5703 · Bowlsby Master...	X	6060 · EMT Sup...	-365.97
Liability Check	12/29/2025	EFT	United States Treasury	93-0849053	1002 · Banner Bank C...	X	-SPLIT-	-2,082.36
Liability Check	12/29/2025	EFT	United States Treasury	93-0849053	1002 · Banner Bank C...	X	-SPLIT-	-1,235.34
Liability Check	12/29/2025	EFT158	Oregon Dept of Reven...	1275000-7	1002 · Banner Bank C...	X	2120 · State Wft...	-530.00
Bill	12/29/2025		WHA Insurance Agen...	Policy #PRC093061OR10038 - 3/15/2025-3/15/2028 Pr...	1002 · Banner Bank C...	X	2111 · Direct De...	-1,840.00
Liability Check	12/30/2025		QuickBooks Payroll S...	Created by Payroll Service on 12/29/2025	2000 · Accounts Paya...	X	5190 · Copier Le...	-6,684.12
Bill	12/30/2025		US Bank Equipment F...	Inv. 570853481	2000 · Accounts Paya...	X	5155 · Dues & S...	-54.10
Bill	12/30/2025		Cascade Medical Ass...	Medical Direction 07/01/2026 to 12/31/2026	1002 · Banner Bank C...	X	6045 · Utilities	-39.00
Check	12/30/2025	EFT164	EPUD	ACH EPUD AUTO DEPOS CCD 0000014719 1930738...	1002 · Banner Bank C...	X	1002 · Banner B...	-718.69
Check	12/30/2025	AJE30		April Fuel Duplicate Check - JV to clear	6030 · Gas, Oil, Tires	X	-SPLIT-	0.00
General Journal	12/30/2025	DD2045	Dragt, Lon P	Direct Deposit	1002 · Banner Bank C...	X	-SPLIT-	0.00
Paycheck	12/31/2025	DD2046	Sprague, Beth	Direct Deposit	1002 · Banner Bank C...	X	-SPLIT-	0.00
Paycheck	12/31/2025	DD2046	QuickBooks Payroll S...	Created by Payroll Service on 12/29/2025	1002 · Banner Bank C...	X	2120 · State Wit...	-4,184.33
Liability Check	12/31/2025	EFT159	Oregon Dept of Reven...	1275000-7	1002 · Banner Bank C...	X	-SPLIT-	-397.00
Liability Check	12/31/2025	EFT160	Oregon Dept of Admi...	1275000-7	1002 · Banner Bank C...	X	-SPLIT-	-66.72
Liability Check	12/31/2025	EFT161	Hughes Dept. of Admi...	1275000-7	1002 · Banner Bank C...	X	-SPLIT-	-49.52
Bill	12/31/2025	Inv. 63...	Hughes Fire Equipment	Inv. 635115	2000 · Accounts Paya...	X	6070 · Vehicle R...	-757.70
Deposit	12/31/2025			Deposit	1210 · LGIP General F...	X	-SPLIT-	2,894.55
Deposit	12/31/2025			Interest	1004 · Banner PERS ...	X	4111 · Interest - ...	0.21
Bill	01/01/2026		Special District Insura...	Health Insurance February 1-28, 2026	2000 · Accounts Paya...	X	-SPLIT-	-6,811.51
Paycheck	01/02/2026	DD2047	Bowlsby, Paul M	Direct Deposit	1002 · Banner Bank C...	X	-SPLIT-	0.00
Paycheck	01/02/2026	DD2048	Hall, Lloyd E	Direct Deposit	1002 · Banner Bank C...	X	-SPLIT-	0.00
Paycheck	01/02/2026	DD2049	Priser, William D	Direct Deposit	1002 · Banner Bank C...	X	-SPLIT-	0.00
Deposit	01/02/2026			Interest	1002 · Banner Bank C...	X	4111 · Interest - ...	1.42

LOWELL RFPD Transaction List by Date December 9, 2025 through January 8, 2026

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Bill	01/05/2026		NAPA Auto Parts	Inv. 631838	2000 · Accounts Paya...		6070 · Vehicle R...	-189.99
Check	01/08/2026	12949	Thermo Fluids, Inc.	June 1-30, 2025 VISA Charges *5153	1002 · Banner Bank C...		6070 · Vehicle R...	-204.05
Check	01/08/2026		Banner Bank	Visa Charges *4882	1002 · Banner Bank C...		5153 · Chief Ma...	-4,157.90
Check	01/08/2026		Banner Bank	Bowlsby Mastercard	1002 · Banner Bank C...		5158 · Priser Ma...	-68.30
Check	01/08/2026		Banner Bank	December 2025 Fuel	1002 · Banner Bank C...		5703 · Bowlsby ...	-365.97
Bill	01/08/2026		Lowell School District	Inv. 260531	2000 · Accounts Paya...		6030 · Gas, Oil, ...	-777.81
Bill Pmt -Check	01/08/2026	12937	Battery Pros	Medical Direction 07/01/2026 to 12/31/2026	1002 · Banner Bank C...		2000 · Accounts ...	-561.12
Bill Pmt -Check	01/08/2026	12938	Cascade Medical Ass...	December Payment	1002 · Banner Bank C...		2000 · Accounts ...	-360.00
Bill Pmt -Check	01/08/2026	12939	First Net	Inv. 635115	1002 · Banner Bank C...		2000 · Accounts ...	-1,400.90
Bill Pmt -Check	01/08/2026	12940	Hughes Fire Equipment	Inv. 26588	1002 · Banner Bank C...		2000 · Accounts ...	-757.70
Bill Pmt -Check	01/08/2026	12941	James Heating & Air ...	December 2025 Fuel	1002 · Banner Bank C...		2000 · Accounts ...	-229.00
Bill Pmt -Check	01/08/2026	12942	Lowell School District	Red Rack Freestanding Double Sided-Eight Compartme...	1002 · Banner Bank C...		2000 · Accounts ...	-777.81
Bill Pmt -Check	01/08/2026	12943	MES - Northwest	Inv. 1377414	1002 · Banner Bank C...		2000 · Accounts ...	-11,920.00
Bill Pmt -Check	01/08/2026	12944	NAPA Auto Parts	Health Insurance February 1-28, 2026	1002 · Banner Bank C...		2000 · Accounts ...	-50.95
Bill Pmt -Check	01/08/2026	12945	Point S Tire & Auto Se...	INV. 570853481	1002 · Banner Bank C...		2000 · Accounts ...	-6,811.51
Bill Pmt -Check	01/08/2026	12946	Special District Insura...	Policy #PRC093061OR10038 - 3/15/2025-3/15/2028 Pr...	1002 · Banner Bank C...		2000 · Accounts ...	-54.10
Bill Pmt -Check	01/08/2026	12947	US Bank Equipment F...		1002 · Banner Bank C...		2000 · Accounts ...	-1,840.00
Bill Pmt -Check	01/08/2026	12948	WHA Insurance Agen...		1002 · Banner Bank C...		2000 · Accounts ...	-1,840.00

Dec 9, '25 - Jan 8, 26

MEMO

Date: January 6, 2026
To: Board of Directors
From: Lon P. Dragt, Fire Chief
Subject: Resolution 2025-7 Moving of Monies from Contingency to Firefighting Equipment

The discussion last month was to go ahead with the purchase of turn-out racks. This resolution is showing the moving of monies from contingency to firefighting equipment. These are individual units that get tied together to provide multiple space for turn-out gear to be store in the bay. This purchase will give us a total of 44 spaces, which is an additional 12 from what we currently have.

**LOWELL RURAL FIRE PROTECTION DISTRICT
RESOLUTION 2025-7**

RESOLUTION Authorizing moving money from Contingency to Fire Fighting
Equipment and Maintenance for Fiscal Year 2025 - 2026

WHEREAS, the Board of Directors of the Lowell Rural Fire Protection District adopted a budget and appropriated funds for Fiscal Year 2025 – 2026 by Resolution 2025-1; and,

WHEREAS, due to an unseen purchase for Fire Fighting and Equipment; and,

WHEREAS, ORS 294.480 allows for a moving of money under certain conditions to adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and the public interest is served in the proposed Resolution adjustment,

WHEREAS, to facilitate clarification of the adjustments in this resolution. Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the acceptance of the grant.

NOW, THEREFORE, the Lowell Rural Fire Protection District Board of Directors resolves as follows; The Board of Directors amends and adjusts the appropriations within the funds and categories delineated and set for in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED, by the Lowell Rural Fire Protection District Board of Directors at a regular meeting thereof this 14th day of January 2026.

DATED this _____ day of _____, 2026

X

Max Baker
President

X

Bob Burr
Secretary/Treasurer

**LOWELL RURAL FIRE PROTECTION DISTRICT
RESOLUTION 2025-7**

ATTACHMENT A

NEED, PURPOSE AND AMOUNT: DETAIL BY FUND AND CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
Contingency Resources			
Operating Contingency	\$63,987	(\$12,000)	\$51,987
	\$63,987	(\$12,000)	\$51,987
General Fund			
Firefighting M&S Expense			
Fire Fighting Equipment	\$8,000	\$12,000	\$20,000
Total	\$155,550	\$12,000	\$167,550

Moving money from Contingency (Acct 8010) to Fire Fighting Equipment (6080) for purchase.